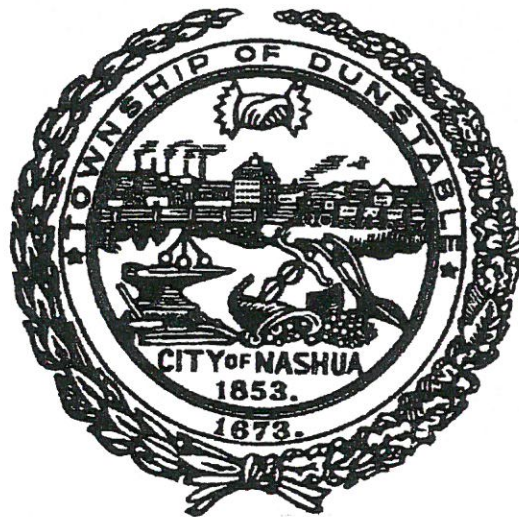


REC'D APR 10 2015

3:50 @ PM

**Funding Application Request  
for the  
City of Nashua  
Arts Grant**



April 8, 2015

**City Hall  
Mayor's Office  
Attn: Arts Grants  
229 Main Street  
Nashua, NH 03060**

Re: Request for Support in the amount of \$5,000 via the City of Nashua Arts Grant

Dear Arts Commission Members:

Enclosed please find a completed application from the Nashua Chamber Orchestra (NCO) for a grant from the City of Nashua Arts Commission for the amount of \$5,000. The money requested will be used by the NCO to continue programing that encourages, supports and highlights young musical soloists and composers in the 2015-2016 concert season.

Thank you for bringing this request to the City of Nashua Arts Commision. I wish to sincerely thanks the Nashua Arts Commission for their past support of the NCO mission.

If there are any questions, or you would like additional information, please contact me personally. Thank you in advance for your consideration.

Sincerely,



Rebecca Blom Carle  
603-487-3267  
[Rncarle@comcast.net](mailto:Rncarle@comcast.net)

Enclosures:

- i. Completed Application Form and Narrative
- ii. 501(c)(3) letter from the IRS
- iii. List of the Nashua Chamber Orchestra Board of Directors
- iv. NCO 2014-2015 Operating Budget  
(Audited Financial Statement Not Applicable)

**City of Nashua  
Arts Grant Application**

Nashua Chamber Orchestra

April 8, 2015

**Part II: Organization and Program Overviews**

**1. Organizational History**

The Nashua Chamber Orchestra (NCO) began performing in 1986 as an all-volunteer chamber ensemble. The NCO has continued to grow both musically and in number, becoming a small orchestra of more than 60 talented musicians, led by a professional artistic music director/conductor. The Nashua Chamber Orchestra seeks to fill an important niche between the full symphony and the chamber ensemble, focusing on lighter works written for small orchestra. The NCO provides a supportive environment for talented amateurs to perform classical music of high caliber before an appreciative audience. Under the music direction of David Feltner, the NCO aims to include a variety of musical forms and compositions, showcase local talent, especially exceptionally talented youth performers and composers, and inspire interest in the enduring legacy of classical music.

**2. Program Overviews**

The Nashua Chamber Orchestra serves the greater Nashua area, performing each of three concert programs in two different venues, plus the free Family Concert, for a total of seven performances per season. During the 2014-2015 season, the NCO's regular season concerts are performed at the Nashua Community College, Nashua, NH and the Milford Town Hall, Milford, NH. In addition, since 1995, the NCO has presented a free annual concert for families and children, specifically designed to entertain and educate young audiences. This season's Family Concert is scheduled for April 11, 2015 at the Nashua Public Library. The program will feature an introduction to the different instruments of the orchestra, and performances by some amazing young local soloists.

# **CITY OF NASHUA**

## **ARTS COMMISSION GRANT APPLICATION**

### **PART I: APPLICANT INFORMATION**

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**LEGAL NAME OF ORGANIZATION:** Nashua Chamber Orchestra

**ADDRESS:**

**P.O. Box 1679**

**CITY/ STATE /ZIP:**

**Nashua, NH 03061**

**TELEPHONE:**

**603-582-5211**

**WEBSITE:**

**www.nco-music.org**

**YEAR ORGANIZATION STARTED:**

**1986**

**FEDERAL TAX I.D. # (EIN): 02-0400623**

**EXECUTIVE DIRECTOR:** Jacqueline Shima O'Dowd, President

**PRIMARY CONTACT FOR PROPOSAL:** Rebecca Blom Carle

**TELEPHONE:** 603-487-3267

**E-MAIL:** Rncarle@comcast.net

**AMOUNT REQUESTED FROM  
ARTS COMMISSION:** \$5,000

**TOTAL PROJECT BUDGET:**

**PLEASE PROVIDE A BRIEF (2 or 3 sentences) OVERVIEW OF THE PROJECT/SERVICE FOR WHICH FUNDING IS BEING REQUESTED:**

The Nashua Chamber Orchestra (NCO) seeks to fill an important niche between the full symphony and the chamber ensemble, focusing on lighter works written for small orchestra. The NCO provides a supportive environment for talented amateurs to perform classical music of high caliber before an appreciative audience. Under the music direction of David Feltner, the NCO aims to include a variety of musical forms and compositions, showcase local talent, especially exceptionally talented youth performers and composers, and inspire interest in the enduring legacy of classical music. The NCO is seeking funding to support programming for the 2015-2016 season that continues to support young musicians as soloists and composers in beginning or early stages of their musical journey.

### **Part III: Program Description**

**This application represents:**

- **A Request for continued funding, operations or program support**

#### **1. What is the overall goal of this program?**

The Nashua Chamber Orchestra is requesting funds to support the **2015-2016 Concert Season**, during which we will continue to highlight the talents of young soloists and composers, both in our regular concert season and during the annual free Family Concert. Each NCO concert season features young soloists and/or composers. An excellent example of NCO's youth-highlighting programming is the 2014-2015 season. NCO's February/ March concerts featured young clarinetist Joseph Clark, and a highlight of the June concerts will be young Yuki Beppu performing Prokofiev's Violin Concerto No. 1 with the orchestra. The free Family Concert scheduled for April 11, 2015 at the Nashua Public library will showcase performances by seven local musicians ranging in age from early elementary to High School: Nathan Buckley and Joseph Gagnon on viola; Ben Gambuzza and Anna Musteata on piano; Isabel Chin and Daniel Chin on violin; and first grader Helen Saunders as guest conductor. The 2015-2016 concert program is sure to continue offering performance opportunities to the talented young musicians of the area.

#### **2. How has your organization funded this program over the past years?**

In the past years, the Nashua Chamber Orchestra has funded its concert season through a combination of grants from generous foundations, including the City of Nashua Arts Commission, corporate contributions, corporate matches, donations, and with funds raised through ticket sales, benefit concerts and orchestra membership dues.

#### **3. Describe the budget of the program you are requesting funds for. If this program serves more than Nashua residents, distinguish costs of the serving Nashua residents.**

##### **Summary of Season's Major Expenses**

Conductor's Professional Services, Travel, and Retainer	\$19,400
Professional Concert Master	6,500
Professional Soloists, Supplemental Musicians, and Composer Commissions	1,800
Young Artist Honorarium (\$100+ each)	500
Publicity, Advertising and Promotion	870
Custodial/ Police Fees	440
Sheet Music and Instrument Rental	1,970
CD Production, Gala Fundraiser Expenses	2,000
Liability Insurance	1,042
Misc. Fees, Office Supplies, and Expenses	1,478
<hr/> Total Major Expenses	<hr/> 36,000

## **Income**

Anticipated Ticket Sales	\$8,800
Membership Dues	1,750
Fundraising Income	3,350
Donations and Corporate Match	10,000
Merchandise Sales (CDs)	1,100
Corporate Contributions	Pending
Grant Support	Applications Submitted, Pending Approval

This program serves the greater Nashua area. It is very difficult to distinguish which portion of our budget specifically serves Nashua residents.

### **4. Describe up to 3 measurable outcomes or results of this program that will help achieve this goal.**

The greatest measurable outcome of a well designed and performed concert season is repeated and continued concert attendance, by audience members of all ages. The ticket sales and attendance numbers have shown maintenance or growth over the past seasons. In addition, the generous and repeat contributions of the NCO patrons demonstrate the continued enjoyment and support by the local community. Audience members have made the following comments after NCO performances:

“It was fun to see and touch a real trumpet.” (a second grade student from Birch Hill Elementary School)

“ Violins can play very loud!” ( a first grade student from Presentation of Mary Academy)

“I liked this concert alot and my little brother could come too.” ( a sixth grade student from Ledge Street Elementary School)

“The NCO never fails to find extraordinary soloists, composers, and young artists who are audience pleasers. The conductor, David Feltner, is amazing!” (a Nashua Resident)

### **5. What specific activities will you do as parts of this program to produce those results? (Please list no more than 5)**

The Nashua Chamber Orchestra performs three concert programs in two different venues, plus the free Family Concert, for a total of seven performances per season. During the 2014-2015 concert season, the November, March and June concerts are each performed at the Nashua Community College, Nashua, NH and the Milford Town Hall, Milford,



NH. The free Family Concert is scheduled for April 11, 2015 at the Nashua Public Library. The 2015-2016 concert season will have a similar schedule and venues.

**6. Timing:**

- a.** When do you expect to begin your program (month, year)?

Rehearsals for the season will begin at the end of August 2015, in preparation for a fall concert, expected in November 2015.

- b.** When do you expect to complete your program (month, year) or it is ongoing?

The last concert of the 2015-2016 season will be in the spring, likely at the beginning of June 2016.

**7. Who will be served by or participate in this program?**

The audience served by the Nashua Chamber Orchestra concert program is composed of residents of the greater Nashua area. Particularly for NCO's concerts at Nashua Community College and the family concert at the Nashua Public library, the concerts are geographically convenient for Nashua residents.

The NCO accomplishes its goals without a paid staff. Although the NCO Music Director/Conductor and the Concert Master receive compensation as part-time independent contractors, the strength of the NCO is in the volunteer member musicians, an active Executive Board of Directors, and friends of the orchestra. Over all, the volunteer force totals more than 60 people.

**8. Explain how you evaluate the fiscal efficiency of your organization's programs.**

As a non-profit organization, we carefully plan and monitor our expenditures at monthly board meetings to insure the fiscal integrity of the organization. Decisions are carefully made based on the reality of funding available each year.

**9. If approved, how and where do you plan to use the Nashua Arts Commission's logo?**

The Nashua Chamber Orchestra would be most honored to include the logo for the Nashua Arts Commission on our program and in any advertising brochures or posters we circulate throughout the 2015-2016 concert season.

# CITY OF NASHUA

## ARTS COMMISSION GRANT APPLICATION

### AGREEMENT TO GRANT TERMS

By signing this application form, the applicant and the fiscal sponsor (if applicable) hereby indicate(s) agreement with the following terms and conditions:

- 1) The information contained in this application and in any attachments is true and correct to the best of your knowledge.
- 2) Your organization is a nonprofit, 501(c)(3) federal tax-exempt organization, public school, public agency working for the State of New Hampshire, or an Indian tribal government (or its political subdivision) recognized by the Department of the Interior or has a written agreement with a fiscal sponsor that is a 501(c)(3) organization, public school, or public agency.
- 3) Any funds received as a result of this application will be used only for the purpose specified in the award letter. No part of any grant will be used for a political campaign or to support attempts to influence legislation of any governmental body other than through making available the results of non-partisan analysis, study, and research. No portion of the award will be granted to any secondary grantee without the express permission of the City of Nashua.
- 4) Any funds received as a result of this application will be returned if the grant recipient loses its exemption from federal income taxation as provided for under section 501(c)(3) of the Internal Revenue Code.
- 5) Any funds received as a result of this application will be expended within 12 months of the payment date. At the end of this period, any unexpended grant funds will be returned to the City of Nashua, or a written request for an extension of time will be submitted to the City for approval. **An evaluation report will be submitted upon completion of your program or by the due date specified in the grant award letter.**

Jacqueline Shima O'Dowd 4/8/15  
SIGNATURE OF PRESIDENT, CHIEF ADMINISTRATIVE OFFICER, OR DATE  
TREASURER  
Jacqueline Shima O'Dowd Nashua Chamber Orchestra President  
PRINT NAME TITLE

### FISCAL SPONSOR

If you applied using a fiscal sponsor, please have an authorized officer of the sponsoring organization sign below

\_\_\_\_\_  
SIGNATURE OF OFFICER OR FISCAL SPONSOR ORGANIZATION (IF APPLICABLE) DATE  
\_\_\_\_\_  
PRINT NAME TITLE

### CITY OF NASHUA NON-DISCRIMINATION POLICY

The City of Nashua seeks to promote respect for all people. In its community-building and capacity-building grant making (or successor grant programs supported by those funds), the city will support organizations that do not intend to deny services, employment, or volunteer involvement on the basis of race, age, ancestry or national origin, sexual orientation, gender, physical or mental disability, or religion. It is not the intent of this policy to deny support for programs that serve specifically defined populations. By signing this form, the applicant organization confirms that it is in compliance with this policy.

Jacqueline Shima O'Dowd 4/8/15  
SIGNATURE OF PRESIDENT, CHIEF ADMINISTRATIVE OFFICER, OR DATE  
TREASURER  
Jacqueline Shima O'Dowd Nashua Chamber Orchestra President  
PRINT NAME TITLE



INTERNAL REVENUE SERVICE  
DISTRICT DIRECTOR  
G.P.O. BOX 1680  
BROOKLYN, NY 11202

DEPARTMENT OF THE TREASURY

Date: MAR 20 1995

NASHUA CHAMBER ORCHESTRA  
PO BOX 6443  
NASHUA, NH 03063-6443

Employer Identification Number:  
02-0400623  
Case Number:  
114336002  
Contact Person:  
MARY HENSLEY  
Contact Telephone Number:  
(617) 565-7776  
Our Letter Dated:  
Sep. 13, 1990  
Addendum Applies:  
No

Dear Applicant:

This modifies our letter of the above date in which we stated that you would be treated as an organization that is not a private foundation until the expiration of your advance ruling period.

Your exempt status under section 501(a) of the Internal Revenue Code as an organization described in section 501(c)(3) is still in effect. Based on the information you submitted, we have determined that you are not a private foundation within the meaning of section 509(a) of the Code because you are an organization of the type described in section 509(a)(2).

Grantors and contributors may rely on this determination unless the Internal Revenue Service publishes notice to the contrary. However, if you lose your section 509(a)(2) status, a grantor or contributor may not rely on this determination if he or she was in part responsible for, or was aware of, the act or failure to act, or the substantial or material change on the part of the organization that resulted in your loss of such status, or if he or she acquired knowledge that the Internal Revenue Service had given notice that you would no longer be classified as a section 509(a)(2) organization.

As of January 1, 1984, you are liable for taxes under the Federal Insurance Contributions Act (social security taxes) on remuneration of \$100 or more you pay to each of your employees during a calendar year. You are not liable for the tax imposed under the Federal Unemployment Tax Act (FUTA).

You are required to file Form 990 only if your gross receipts each year are normally more than \$25,000. For guidance in determining whether your gross receipts are "normally" more than \$25,000, see the instructions for Form 990. If a return is required, it must be filed by the 15th day of the fifth month after the end of your annual accounting period. A penalty of \$10 a day is charged when a return is filed late, unless there is reasonable cause for the delay. However, the maximum penalty charged cannot exceed \$5,000 or 5 percent of your gross receipts for the year, whichever is less. This penalty may also be charged if a return is not complete, so please be sure your return is complete before you file it.

If we have indicated in the heading of this letter that an addendum applies, the addendum enclosed is an integral part of this letter.

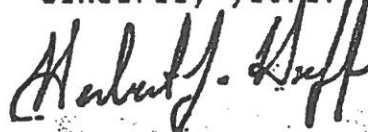
Letter 1050 (DO/CG)

NASHUA CHAMBER ORCHESTRA

Because this letter could help resolve any questions about your private foundation status, please keep it in your permanent records.

If you have any questions, please contact the person whose name and telephone number are shown above.

Sincerely yours,

A handwritten signature in dark ink, appearing to read "Herbert J. Huff". The signature is written in a cursive style with a large, prominent "H" and "J".

Herbert J. Huff  
District Director

# Budget vs Actual (as of 2/28/2015) 2014 - 2015

9/1/2014 through 8/31/2015 Using Budget 2014/2015

3/12/2015

Page 1

Category	9/1/2014 Actual	- Budget	8/31/2015 Difference
<b>INCOME</b>			
Bank Interest	7.50	12.00	-4.50
Corporate Contribution	11.15	500.00	-488.85
Corporate Match	787.38	1,200.00	-412.62
Dues	3,750.00	4,000.00	-250.00
Foundation Grants	257.50	13,000.00	-12,742.50
Fundraisers Income	0.00	2,000.00	-2,000.00
Gala Income	450.00	2,400.00	-1,950.00
Individual Contributions	4,629.81	5,600.00	-970.19
Merchandise (CD sales)	565.00	1,100.00	-535.00
Program Ads	2,265.00	2,200.00	65.00
Ticket Sales	4,521.37	9,300.00	-4,778.63
<b>TOTAL INCOME</b>	<b>17,244.71</b>	<b>41,312.00</b>	<b>-24,067.29</b>
<b>EXPENSES</b>			
Ad Campaign	55.96	100.00	44.04
Bank Fees	0.00	25.00	25.00
Brochure Production	6.02	1,500.00	1,493.98
CD Production	354.05	1,100.00	745.95
Concert Hall	120.00	400.00	280.00
Concert Master	4,320.00	6,930.00	2,610.00
Concert Publicity	155.50	250.00	94.50
Conductor	11,000.00	19,890.00	8,890.00
Corporate Campaign	19.95	100.00	80.05
Equipment Rental	450.00	400.00	-50.00
Fundraiser Expenses	0.00	100.00	100.00
Gala Expenses	205.51	2,050.00	1,844.49
Liability Insurance	500.00	500.00	0.00
Misc. Expense	45.26	300.00	254.74
Music	588.34	1,200.00	611.66
Musicians - Ringer Fees	0.00	500.00	500.00
NCO Donations	200.00	400.00	200.00
Office Supplies	2.74	100.00	97.26
Postal	147.60	500.00	352.40
Program Books & Tickets	0.00	100.00	100.00
Rehearsal Space	200.00	300.00	100.00
Soloists	1,050.00	1,500.00	450.00
Taxes - Filing Fees	75.00	75.00	0.00
<b>TOTAL EXPENSES</b>	<b>19,495.93</b>	<b>38,320.00</b>	<b>18,824.07</b>
<b>OVERALL TOTAL</b>	<b>-2,251.22</b>	<b>2,992.00</b>	<b>-5,243.22</b>

# Account Balances - As of 2/28/2015

(Includes unrealized gains)

As of 2/28/2015

3/12/2015

Page 1

Account	2/28/2015 Balance
<b>Bank Accounts</b>	
TD Bank Account	26,186.96
<b>TOTAL Bank Accounts</b>	<b>26,186.96</b>
<b>Asset Accounts</b>	
Music Library - at Jane Hanle-Olsson's	0.00
Podium - at Milford Town Hall	0.00
Podium - at Nashua Comm. College	0.00
Stand Lights - at NCO members homes	0.00
<b>TOTAL Asset Accounts</b>	<b>0.00</b>
<b>Liability Accounts</b>	
Jacqueline Shima O'Dowd	-249.15
King Yeh	-54.00
<b>TOTAL Liability Accounts</b>	<b>-303.15</b>
<b>OVERALL TOTAL</b>	<b>25,883.81</b>

## **Nashua Chamber Orchestra**

### **2014 – 2015 Executive Board Members**

#### **Jacqueline Shima O'Dowd**

**11 Martingale Road**

**Amherst, NH 03031**

**[ishimagirl5@aol.com](mailto:ishimagirl5@aol.com)**

#### **NCO violinist and President of the Board**

Jackie is a violin teacher running a successful home studio in Amherst, NH. In addition to her work for the NCO, she is Co-producer of the Amherst PTA Community Theater Group's yearly musical which has been nominated for many NH Theater Awards, and, is on the board for the Manchester Community Theater Players. In addition to classical music, she studies fiddling spanning styles from Celtic, Bluegrass, Folk and Klezmer. She is a mom of 3 college age teenagers and is an avid runner, swimmer, cyclist, kayaker and hiker. She also enjoys yoga and playing the piano.

#### **David Feltner – Music Director/ Conductor**

**263 Commonwealth Avenue.**

**Boston, MA 02116**

Mr. Feltner joined the orchestra in 2005 as the Music Director and Conductor. He received his undergraduate degree in music at Indiana University and his Master's Degree of Music from New England Conservatory. In addition to conducting NCO, Mr. Feltner plays viola with the Boston Pops Esplanade Orchestra. He is an ex officio non-voting member of the Executive Board.

#### **Natalie Berger – Secretary**

**17 Erik St.**

**Merrimack, NH 03054**

Natalie is a science teacher for the Virtual Learning Academy Charter School. She plays oboe in the orchestra.

#### **Rick Bolling**

Rick regularly plays the trumpet with the orchestra.

#### **Joy Iaquina – Grants Manager**

**212 Coburn Woods**

**Nashua, NH 03063**

**[joyaiaquina@gmail.com](mailto:joyaiaquina@gmail.com)**

Mrs. Iaquina is a founding member of the Nashua Chamber Orchestra and presently plays flute/ piccolo with the orchestra. She is a retired music educator and works for Fairgrounds Middle School in Nashua.. She is a member of the Eclectic Woodwind Quintet and the Merrimack Valley Flute Choir.

#### **Deb Jordan – Treasurer**

**22 Jambard Road**

**Hollis, NH 03049**

Ms. Jordan is a software engineer for BAE. She is also a string teacher in the Hollis-Brookline school system. She plays violin in the orchestra.



**Nancy Mizen**  
**11 Delwood Road**  
**Chelmsford, MA 01824**

Mrs. Mizen joined the Executive Board in 2006. She is responsible for publicity for the orchestra. She is retired and loves photography. Mrs. Mizen is a string bass player in the orchestra.

**Arthur Olsson – Advisor**  
**169 Coburn Woods**  
**Nashua NH 03063**

Mr. Olsson has been a non-voting advisor on the Executive Board since 1986. He plays the viola in the orchestra. Prior to his retirement, Mr. Olsson was an engineering scientist for a major aerospace company. He is one of the founding members of the orchestra.

**Amanda Olyha**

Amanda Olyha, principal violist for the orchestra, moved here in 2012 after graduating from RPI in Troy, NY. Her degrees are in Computer Science and Physics. She is currently employed as a software engineer for Oracle in Nashua. While at RPI she played with the RPI symphony. She presently co-leads a local high school Girl Scout troop. Her hobbies include hiking, camping, bowling, swimming, and reading.

**Elinor Terrell**

Elinor is a violinist in the NCO and she also plays with the New Hampshire Philharmonic Orchestra. She graduated from Mary Washington University with a degree in music education. During the 1980's she played with the McLean Symphony, Fairfax Symphony, Northern Virginia Orchestra, and the Mount Vernon Chamber Orchestra. More recently she has played with the Washington Philharmonic Orchestra and has taught violin privately. Elinor is also a therapeutic riding instructor at the Upreach Therapeutic Riding Center in Goffstown and is a volunteer quilt maker for Children in Need programs.

**Nancy Tong**  
**150 Federal Hill Road**  
**Milford, NH 03055**

Mrs. Tong joined the Board in 2008. She teaches music professionally and plays in the Eclectic Woodwind Quintet. She plays bassoon in the orchestra and is the manager for the Wind Sections

**King Yeh**

Mr. Yeh regularly plays viola with the orchestra.



## November 15/16, 2014

**Stravinsky** Suite No. 2 for Small Orchestra  
**Borodin** Serenata alla Spagnola in D Minor  
**MacDowell** Woodland Sketches Op. 51  
**Glinka** Valse-fantasie in B minor  
**Beethoven** Triple Concerto in C major, Op. 56  
Kaleidoscope Trio

## February 28 / March 1, 2015

**Mizen** Fanfarria, a fantasy for three trumpets  
**Holst** Brook Green Suite  
**Bird** Serenade for Wind Instruments  
**Weber** Clarinet Concerto No.2 in E Flat  
Joe Clark, clarinet

## March 29 Gala and silent Auction

## April 11, 2015 Family Concert

## June 6 / 7, 2015

**Copland** Quiet City  
**Feltner** Echoes of Lithuania  
**TBA** Violin Concerto  
Yuki Beppu, violin  
**Schubert** Symphony No.2 in B flat major

Nashua Chamber Orchestra  
P.O. Box 1679 Nashua, NH03061  
603.582.5211

Address Service Requested

Non-Profit Org  
U.S. Postage  
PAID  
Nashua, NH  
Permit No. 118

[www.nco-music.org](http://www.nco-music.org)

# Nashua Chamber <sup>3</sup><sup>th</sup> Orchestra Season



# 2014-2015

[www.nco-music.org](http://www.nco-music.org)